

ALIVEX DATA SUBJECT APPLICATION FORM

GENERAL INTRODUCTION

It is envisaged for data subjects (from here on referred to as “**Applicant**”) defined as the relevant person by the Personal Data Protection Law numbered 6698 (“**PDP Law**”) to make some requests on processing of their personal data in compliance with the PDP Law Article 11

According to the PDP Law Article 13 paragraph one; the applications regarding these rights shall be forwarded to the controller Ornitorenk Dijital Hizmetler Joint Stock Company (“**Company**”) in written or in other means determined by the Board of Personal Data Protection (“**Board**”).

In the light of the aforementioned, the application can be submitted by printing out this form and through;

- the Applicant’s own application for his/her name
- Notary Public
- Applicant sending an e-mail from the registered e-mail address which is previously declared to our Company.

Below, the channels of written application are defined by explaining how to forward the written applications to us. We would kindly request for you to follow the detailed steps that are stated below.

Application Method	Address for the Application to be Submitted	Person to be Addressed within the Application
The Applicant to apply in person with a document certifying his/her identity	Esentepe Mah. Talat Paşa Cad. No.5 İç kapı No.1 Şişli İstanbul	It will be written “Request of Information within the scope of the Personal Data Protection Law” on the upper side of the application.

Notification through Notary Public	Esentepe Mah. Talat Paşa Cad. No.5 İç kapı No.1 Şişli İstanbul	It will be written "Request of Information within the scope of the Personal Data Protection Law" on the notification envelope.
By sending an e-mail from the registered e-mail address which is previously declared to our Company	membership@alivex.com	It will be written "Request of Information within the scope of the Personal Data Protection Law" on the e-mail's subject.

Our Company, may request additional information to verify the Applicant's identity for the e-mail applications made by the Applicant and take the necessary precautions.

In addition, our Company will announce the new methods of receiving applications that will be determined by the Board.

The applications you submit to us will be responded within thirty days after they are received depending on the request type according to the PDP Law Article 13 paragraph 2. Our responses will be forwarded to you in written or by the electronic means according to the PDP Law Article 13.

1. Applicant's Contact Details

1.1. For the Citizens of Republic of Turkey

Name:

Surname:

Turkish ID Card Number:

Phone and Fax Number:

E-mail:

(We are able to respond quicker if you choose this option.)

Residency or Business Address:



1.2. For Foreign Nationalities:

Name:

Surname:

Nationality:

Passport Number/ID Number:

Phone and Fax Number:

E-mail:

(We are able to respond quicker if you choose this option.)

Residency or Business Address:

2. Please explain your relation with our Company. *(IE. user, business partner, employee candidate, former employee, third party firm employee, shareholder)*

☐ User

☐ Visitor

☐ Business Partner

☐ Other: _____

The Unit: _____

Subject: _____

You are in touch within our Company.

☐ I am Former Employee

Years of Work: _____

☐ Other: _____

☐ Job Application / CV Sharing

Date: _____

☐ I am third party firm employee

Please state the firm you work for and your position

